

**Canadian Writing Centres Association
Association Canadienne des Centres de Rédaction**

**Minutes of the Annual General Meeting
23 June 2010**

**Society for Teaching and Learning in Higher Education (STLHE)
Annual Conference**

**Ryerson University, Toronto, Ontario
Sally Horsfall Eaton Centre for Studies in Community Health 651**

Present: Christina Halliday, Ryerson University; Nancy Marenick, St. Francis Xavier University; Liv Marken, University of Saskatchewan; Marion McKeown., Royal Military College of Canada; Cathy Schwartz, Denise Stockley, Queen's University (STLHE Representative); Tyler Evans-Tokaryk, University of Toronto(Mississauga); Theresa Moritz, Woodsworth College, University of Toronto.

Regrets: Margaret Proctor, Betsy Sargent, Roger Graves, Stephan Ahern, Laurie Waye, Theresa Hyland.

1. Welcome

The meeting came to order at 1:15 with Nancy in the Chair. Marion agreed to act as Secretary.

Nancy Marenick gave a warm welcome to those assembled and introduced Denise Stockley, the STLHE representative responsible for the Writing Centres' Special Interest (SIG) Group.

2. Report from STLHE

Denise emphasized that STLHE had been most impressed by the determination shown by CWCA to provide a forum for its constituents. She pointed out that STLHE had changed its policies to permit SIGs to hold Annual General Meetings at the STLHE Conference and had not only encouraged the timetabling of these groups in the Conference schedule, but sponsored a plenary session for each group in the Conference timetable.

(At about this point, the meeting was disturbed by an earthquake, and it was decided that it would be prudent to reassemble in the Quad; unfortunately, some of those at the meeting were lost in the process.)

Nancy formally thanked STLHE for its overall support in the previous year, noting that the work of the Executive was made much easier with the use of the electronic flash

meetings suggested by STLHE. She also asked Denise to comment on the lack of support in several sectors deemed significant by STLHE in the previous annual meeting: the brochure, the award, and the website.

Marion asked what had happened to the brochure that had been produced last August; Nancy, on behalf of Stephen Ahern (Acadia), asked what progress had been made on the award that had been identified; and Liv Marken and others wondered about the absence of the STLHE web support.

Denise implied that progress had been made in all these areas, but that administrative problems discovered in the spring had interfered with normal operations for a time but had since been remedied. The brochure was included in the STLHE Annual Report to be distributed at the end of the conference, and she assured the membership that changes had been made to ensure proper support of the new website.

Nancy thanked Denise for her report on behalf of the membership.

3. Approval of the Agenda Marion/Liv

4. Adoption of the June 17, 2009 Minutes of the 2nd Annual General Meeting (Tyler/Christina).

5. Business Arising

There was a brisk general discussion of the points in the minutes that had been touched on by the STLHE representative's report.

Everyone agreed that Stephen Ahern should be thanked for his work in defining the Award and asked to continue working on this project and advocating a search for a sponsor.

Liv Marken was encouraged to continue seeking the aid promised by STLHE.

There was general agreement that close contact should be maintained with other groups concerned with academic writing, in particular, the Canadian Association for Studies in Discourse and Writing (CASDW), Canadian Association for the Study of Language and Learning (CASLL or Inkshed), Rhetoric and the Learning Commons. Representation at other conferences should be encouraged and members asked to file reports on the Listserv. It was agreed that a presence at the Congress of the Social Sciences and Humanities was to be maintained.

6. President's Report

Nancy Marenick presented her report on the year's work (circulated to the membership in July). In particular, she thanked Peter Walsh for his work in rescuing the listserv and the membership in maintaining the association throughout the disruptions. (Liv/Tyler)

Report adopted unanimously.

7. New Business

Logo: The new logo for the association was unanimously adopted, and Nancy was thanked for her initiative.

Newsletter: The points of interest raised in the report were discussed by the membership. It was decided that, as the Newsletter had been lacking in support in the previous year, it would focus on producing one issue in 2010-2011, in February. It would try to include information on upcoming conferences of vital interest to the membership, ask for members' reports on conferences attended, and encourage articles and support through the list-serve. It was also recommended that the Newsletter try to encourage more regional news and participation. Support will be encouraged through the Listserve.

Website: It was suggested that the website might sponsor blogs on subjects of interest to the members to supplement the listserv. Liv promised to investigate further.

8. Election of Officers

Following the election, the new executive took up the following positions (newly elected members are bolded):

Nancy Marenick, StFX	Past President
Marion McKeown, RMCC	President
Linda McCloud-Bondoc, Athabaska	Vice-President.
Dale Wik, VIU	Secretary (2-year term)
Miriam Unruh, Manitoba	Treasurer
Stephen Ahern, Acadia	Awards Representative
Richard Spacek, UNB	Member-at-Large (East, 2-year term)
Laurie Waye, UVic	Member-at-Large (West)
Peter Walsh, McMaster	Listserv
Liv Marken, Saskatchewan	Website
Tyler Tokaryk, Toronto at Mississauga	Newsletter

On behalf of the membership, Marion thanked Nancy for shepherding the Association through a difficult time with such patience, good humour, and creativity. Nancy was warmly applauded by the membership.

9. Adjournment

Agreeing that the next Annual General Meeting would take place in June 2011, under the sponsorship of STLHE at their next annual conference at the University of Saskatchewan, the meeting was adjourned at 4:15 (Tyler)