



**Canadian Writing Centres Association  
Executive Meeting October 7, 2014 1:00 Atlantic Time  
Via Teleconference**

**Present:** **Robin Sutherland** (Chair), UPEI; **Theresa Hyland** (Immediate Past Chair) and **Grace Howell** (Secretary), Huron University College; **Lucie Moussu** (Vice-Chair), and **Silvia Sgaramella** (West Canada Rep), University of Alberta; **Jordana Garbati** (Communications Committee Rep) – joined while meeting was in progress, Wilfrid Laurier University; **Miriam Unruh** (Treasurer), University of Manitoba, **Tatra Palfrey** (East Canada Rep), St. FX University.

**Regrets:** **Celine Desaulniers**, (Francophone Rep), Laurentian University.

**Order:** Meeting was called to order at 10 minutes past the hour (1:10 AT).

**Long Night Against Procrastination (LNAP) Nov. 6:** While people were signing in to the teleconference, Lucie described some of the activities she has been engaged in to prepare for this all night session in writing centres at several universities. She provided a link to her website <http://c4w.ualberta.ca/en/LNAP.aspx> for more information about the event being planned at U Alberta.

1. **Report from AWELL Conference:** Theresa Hyland provided a brief overview of the Academic Writing and English Language Learners (AWELL) conference which had been held at St. Mary's U in Halifax this past weekend. She was pleased to see second language teachers at the conference. Alistair Cummings was the keynote speaker. There were workshops on specific issues in the writing class; one likened the essay writing process to the collaborative "art studio" atmosphere, where one can showcase work and hear others' views and suggestions. Theresa felt that the conference did not replicate what our CWCA conference does but, rather, added to the practice. Brian Hotson is hoping to have the conference at St. Mary's again in 2015.
2. **Treasurer's Report:** Miriam confirmed that all costs from the 2014 CWCA Conference at Brock have been paid, and the balance in the CWCA account is \$2,254. Miriam will provide a breakdown of all conference costs. (See list of Action Items at the end of these minutes.)
3. **Conference 2015 at U Ottawa:** On the Agenda, Robin had included some details of conversations and activities that have occurred since the last meeting in late June.
  - a) **Call for Papers:** Theresa had sent a draft of the Call, but asked for some more suggestions for topics to align with the Congress 2015 theme of "Capital Ideas". Several ideas were suggested during the conversation. Theresa will revise the Call and submit after Thanksgiving weekend.
  - Posting the Call:** Once the Call is finalized, it will be sent to Jordana for uploading to the CWCA website, and listerves. Also: to TESOL, TESL and Inkshed (Theresa); IWCA (Lucie); LSAC (Miriam); CASDW (Grace); U Ottawa and nearby colleges (Olivia Faucher, conference host).
  - Reviewers:** List was updated: Lucie, Jordana, Margie Clow-Bohan, Silvia Sgaramella.
  - Review Form:** Lucie had drafted up a detailed review form and had sent; she requested comments.

**b) Keynote Speaker:** Information about Dr. Kathy Absolon appeared on the Agenda. Visit [www.wlu.ca/homepage.php?grp\\_id=2302](http://www.wlu.ca/homepage.php?grp_id=2302) for her biography. In 2009, she authored the *Academic Writing Manual for Aboriginal Students*, which you can download: [http://www.wlu.ca/documents/36120/Final\\_Manual\\_April09.pdf](http://www.wlu.ca/documents/36120/Final_Manual_April09.pdf). Executive can peruse the information on the web site and a decision will be made next meeting.

**c) Logistics for U Ottawa:** Olivia Faucher, Manager of the Academic Writing Help Centre at U Ottawa (<http://sass.uottawa.ca/en/writing>), is hosting the venue. She had sent a detailed report to Robin in June, and this too was included on the Agenda for information.

**Conference Schedule:** Lucie provided a draft of the schedule. She will make one change: There will be a Wine and Cheese reception in the Writing Centre on Thursday night prior to the conference, not a dinner.

**4. Other.** Other business was deferred until next meeting because several of the members had other commitments on the hour.

Meeting adjourned at 2:00 Atlantic Time.

#### **Summary of Action items:**

- 1. Miriam will provide Robin with a detailed list of costs from the 2014 conference.**
- 2. Theresa will revise the Call for Papers and send to Robin right after Thanksgiving.**
- 3. Jordana will upload the finalized Call for Papers to the CWCA web site. Other posting:** TESOL, TESL and Inkshed (Theresa); IWCA (Lucie); LSAC (Miriam); CASDW (Grace); U Ottawa and nearby colleges (Olivia Faucher, conference host).
- 4. All will review the web site information about Dr. Kathy Absolon at [www.wlu.ca/homepage.php?grp\\_id=2302](http://www.wlu.ca/homepage.php?grp_id=2302) to make a firm decision by next meeting.**
- 5. All will review the proposal review form and send comments to Lucie before next meeting.**
- 6. Lucie will make minor change to 2015 Conference Schedule: Wine & Cheese Thursday night prior to conference.**

**Next meeting:** Date TBA, approximately one month from today.

Submitted by  
Grace Howell, Secretary